



**CITY OF ONEIDA**  
**MEETING OF THE COMMON COUNCIL**  
109 N. MAIN ST., ONEIDA, NY 13421

**AGENDA**

<b>Date:</b>	June 3, 2025	<b>Presiding:</b>	Rick Rossi, Mayor
<b>Time:</b>	6:30 p.m.	<b>Clerk:</b>	Sandy LaPera, City Clerk
<b>Location:</b>	Common Council Chambers	<b>Meeting Type:</b>	Regular <input checked="" type="checkbox"/> Special <input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

**PRESENTATION:** Ed Riley-Hotel Oneida Update

**PUBLIC COMMENT:** Limited to 3 minutes

**OLD BUSINESS:**

**REPORTS:**

- **MAYOR'S REPORT**
- **CITY MANAGER'S REPORT**

Approval of the Minutes: May 20, 2025

Approval of Warrant: 11

Item	Title	Facilitator
1.	<b>BOARD APPOINTMENT:</b> approve the Mayor's appointment of Ihor Semko to the Water Board for a 5-year term	LAPERA
2.	<b>IMPOSING LATE FEES ON DELINQUENT DOG LICENSE RENEWALS:</b> approve to authorize the City Clerk to charge late fees for delinquent dog licenses per Article 7 of the NYS Agriculture and Markets Law of \$10 for any license 30 days delinquent and \$20 for any license 60 days delinquent	LAPERA
3.	<b>AGREEMENT:</b> authorize the City Manager to execute an agreement and any related documents with MRB Group for professional services in connection with the preparation of an Economic Development Strategic Plan for the City of Oneida	CITY MANAGER
4.	<b>BOARD APPOINTMENT:</b> approve the Mayor's appointment of Gregg Myers to the Planning Commission/ZBA for a term to expire on 11/26/26, replacing a vacancy from previous member, Randy Bonville	MAYOR

Item	Title	Facilitator
5.	<b>BOARD APPOINTMENT:</b> approve the Mayor's appointment of Zak Kristan to the Water Board for a term to expire on 4/30/26, replace a vacancy created by a previous member, Mary Parry	MAYOR
6.	<b>BUDGET TRANSFERS/AMENDMENTS:</b> approve the budget transfers and amendments as outlined by the Comptroller or a third party duly retained by the City of Oneida to perform such services	WELLS
7.	<b>CONTRACT-CLOUDPERMIT:</b> authorize the City Manager to sign a contract with Cloudpermit for code/permitting software	JONES
8.	<b>LIQUOR LICENSE NOTICE:</b> receive and place on file the revised Standardized Notice Forms for providing 30-day advance notice to a local municipality for a new liquor license application from Say I Do Events, LLC, for The Blind Squirrel, Jadie & Junes, LLC and Dunn's Grille LLC and waive the 30-day requirement	LAPERA

**NEW BUSINESS:**

**MINUTES OF THE COMMON COUNCIL**  
**REGULAR MEETING**  
**JUNE 3, 2025**

A meeting of the Common Council of the City of Oneida, NY was held on the third day of June 2025 at 6:30 pm at the City of Oneida Common Council Chambers, 109 N. Main Street, Oneida NY 13421.

The meeting was called to order by Mayor Rick Rossi.

<u>Attendees</u>	<u>Present</u>	<u>Absent</u>	<u>Arrived Late</u>
Mayor Rossi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Kyle Lovell, CM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Szczerba	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Laureti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Hitchings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Winchell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Pagano	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Simchik	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____

**Also Present**

City Attorney Nadine Bell	<input type="checkbox"/>	Public Safety Comm. Dave Jones	<input type="checkbox"/>
City Clerk Sandy LaPera	<input type="checkbox"/>	Other: _____	<input type="checkbox"/>
Fire Chief Scott Jones	<input type="checkbox"/>	Other: _____	<input type="checkbox"/>
Police Chief Steve Lowell	<input type="checkbox"/>	Other: _____	<input type="checkbox"/>

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Call to Order/Pledge of Allegiance/Roll Call

**PUBLIC COMMENT:**

**OLD BUSINESS:**

**REPORTS:**

- Mayor's Report
- City Manager's Report

## **APPROVAL OF MINUTES**

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, that the minutes of the regular meeting of May 20, 2025, are hereby approved as presented.

Ayes:

Nays:

**MOTION CARRIED/FAILED**

## APPROVAL OF WARRANT

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, that Warrant No. 11, checks and ACH payments in the amount of \$426,177.43 as audited by the Voucher Committee are hereby approved for payment in the usual manner at the discretion of the Comptroller or a third party duly retained by the City of Oneida to perform such services.

Ayes:

Nays:

**MOTION CARRIED/FAILED**

<b>WARRANT</b>	<b>11</b>
<b>DATE:</b>	<b>June 3, 2025</b>

<b>FUND</b>		<b>PAYMENT NUMBER (S)</b>	<b>AMOUNT</b>
Capital		4981-4983	\$ 78,490.98
DRI Fund	031		
Library Operating Fund	025		
ARPA Fund	030		
Current Funds		76804-76842	\$ 344,052.32
ACH			\$ 3,634.13

<b>WARRANT #1 TOTAL</b>	<b>\$ 426,177.43</b>
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Oneida, NY

# Expense Approval Report

## By Fund

Payment Dates 5/22/2025 - 6/3/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 001 - GENERAL FUND</b>					
KEITH SIMPSON	76804	05/22/2025	PURCHASE 138 MADISON ST	001.1364.0400.0000	30,000.00
HAR-ROB FIRE APPARATUS SE...	76813	06/03/2025	Engine 291 ladder rack etc rep...	001.3410.0409.0000	313.00
SIRCHIE ACQUISITION COMP...	DFT0005810	06/03/2025	EVIDENCE TUBES	001.3120.0300.0000	87.48
ONEIDA OFFICE SUPPLY	76828	06/03/2025	BANKER BOXES	001.3410.0407.0000	50.25
HOWLAND PUMP AND SUPPLY...	76815	06/03/2025	GALV PIPE	001.3410.0407.0000	70.35
HAR-ROB FIRE APPARATUS SE...	76813	06/03/2025	Engine 291 front brakes	001.3410.0409.0000	2,008.00
HAR-ROB FIRE APPARATUS SE...	76813	06/03/2025	Engine 291 rear brakes	001.3410.0409.0000	3,000.00
HAR-ROB FIRE APPARATUS SE...	76813	06/03/2025	Engine pump testing & repair	001.3410.0409.0000	2,644.00
LINSTAR, INC.	DFT0005806	06/03/2025	ID CARDS	001.1989.0400.0000	64.00
EVERON	76812	06/03/2025	ANNUAL FIRE ALARM INSPECT...	001.7140.0403.0000	741.90
TOTAL SOLUTIONS	76836	06/03/2025	MONTHLY SERVICE	001.1680.0403.0000	2,750.83
NYS ASSESSORS' ASSOC., INC.	DFT0005808	06/03/2025	2025 CONFERENCE	001.1355.0401.0000	285.00
ONEIDA PUBLIC LIBRARY DISTR...	76829	06/03/2025	Digital Conversion Scanning So...	001.3120.0300.0000	265.00
MYERS AND COMPANY, LLC	76823	06/03/2025	KITCHEN HOOD INSPECTION	001.7140.0409.0000	168.00
NADINE BELL, ESQ	76824	06/03/2025	LEGAL SERVICES	001.1420.0411.0000	1,493.25
NADINE BELL, ESQ	76824	06/03/2025	LEGAL SERVICES	001.1420.0410.0000	3,968.25
NADINE BELL, ESQ	76824	06/03/2025	LEGAL SERVICES	001.1420.0400.0000	4,866.67
NADINE BELL, ESQ	76824	06/03/2025	LEGAL SERVICES	001.1420.0403.0000	1,300.00
CANON FINANCIAL SERVICES	DFT0005804	06/03/2025	COPIER LEASE	001.1620.0406.0000	671.20
CANON FINANCIAL SERVICES	DFT0005804	06/03/2025	COPIER LEASE	001.1620.0406.0000	499.60
KIME HARDWARE	76819	06/03/2025	BLANKET PO	001.7140.0409.0000	112.58
QUILL CORPORATION	76831	06/03/2025	OFFICE SUPPLIES	001.1660.0300.0000	200.54
QUILL CORPORATION	76831	06/03/2025	OFFICE SUPPLIES	001.1660.0300.0000	96.75
CHRISTOPHER HENRY	76810	06/03/2025	4/29/25 - 5/12/25	001.8020.0400.0000	1,925.00
USA SOFTBALL	76839	06/03/2025	ADULT SOFTBALL TEAM REGIS...	001.7140.0403.2022	544.00
WAL-MART, INC.	76841	06/03/2025	PICTURE FRAMES	001.3410.0201.0000	6.84
COREY LAGGY	76811	06/03/2025	REFUND ON ENGINEERING PE...	001.0017.1255.0000	25.00
AMAZON WEB SERVICES, LLC.	DFT0005803	06/03/2025	OFFICE SUPPLIES	001.1660.0300.0000	53.52
AT & T MOBILITY	76806	06/03/2025	TRAFFIC PHONE	001.1680.0403.0000	102.26
ONEIDA CITY SCHOOL DIST	76827	06/03/2025	MARCH & APRIL	001.0001.0661.0012	103,867.37
ONEIDA CITY SCHOOL DIST	76827	06/03/2025	MARCH & APRIL	001.0001.0661.0013	5,193.37
MADISON COUNTY TREASURER	76821	06/03/2025	MARCH & APRIL	001.0001.0663.0000	144,352.15
BRIENA DUNNING	76808	06/03/2025	REFUND ON T-BALL	001.0017.2009.0000	30.00
AMAZON WEB SERVICES, LLC.	DFT0005803	06/03/2025	Chief Jones station boots	001.3410.0317.0000	160.99
TRACTOR SUPPLY CO	DFT0005811	06/03/2025	LOCK NUTS,FG EYE, FG SNAP L...	001.3410.0407.0000	48.90
JOHN CLARK SR	76818	06/03/2025	SPADAFORA SOFTBALL	001.7140.0403.2022	270.00
SCOTT CARROLL	76833	06/03/2025	SCORE KEEPER	001.7140.0403.2022	90.00
AMAZON WEB SERVICES, LLC.	DFT0005803	06/03/2025	Hartley uniform footwear	001.3410.0317.0000	116.20
AMAZON WEB SERVICES, LLC.	DFT0005803	06/03/2025	OFFICE SUPPLIES	001.1660.0300.0000	48.95
AMAZON WEB SERVICES, LLC.	DFT0005803	06/03/2025	PENS	001.1660.0300.0000	17.33
NYS ASSOCIATION OF CHIEF O...	DFT0005809	06/03/2025	Annual Conference	001.3120.0407.0000	325.00
AT & T MOBILITY	76805	06/03/2025	WIRELESS	001.1680.0403.0000	1,643.12
VERIZON	76840	06/03/2025	5/16/2025-6/15/2025	001.1680.0403.0000	232.03
CHRISTOPHER HENRY	76810	06/03/2025	5/13/25-5/28/25	001.8020.0400.0000	2,150.00
UNITED UNIFORM CO INC	76837	06/03/2025	Sullivan uniform items	001.3410.0317.0000	80.56
UNITED UNIFORM CO INC	76837	06/03/2025	BENNETT COLLAR BRASS	001.3410.0417.0000	27.84
UNITED UNIFORM CO INC	76837	06/03/2025	Hoffman uniform items	001.3410.0317.0000	73.06
NYE AUTOMOTIVE GROUP INC.	76826	06/03/2025	NYE Auto - Running PO Fleet	001.1640.0403.0001	35.90
MGM PARTS DISTRIBUTORS, I...	76822	06/03/2025	Rescue repair parts	001.3410.0409.0000	236.53
STONE BROS	76834	06/03/2025	SPRING FLOWERS	001.7140.0421.0000	1,846.00
RENTALS TO GO	76832	06/03/2025	PORTABLE TOILETS FOR PARKS	001.7140.0403.0000	240.00
INTERNATIONAL CITY/COUNTY...	DFT0005805	06/03/2025	2025 MEMBER DUES	001.1220.0400.0000	780.00
MACKENZIE HUGHES LLP	76820	06/03/2025	LEGAL SERVICES	001.1420.0410.0000	7,497.16

## Expense Approval Report

Payment Dates: 5/22/2025 - 6/3/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
ONEIDA OFFICE SUPPLY	76828	06/03/2025	ENVELOPES/ FILE FOLDERS	001.3410.0438.0000	56.65
KIME HARDWARE	76819	06/03/2025	BLANKET PO	001.7140.0409.0000	279.99
KIME HARDWARE	76819	06/03/2025	BLANKET PO	001.7140.0409.0000	290.39
BME	76807	06/03/2025	TONER	001.1660.0300.0000	174.28
Sun Environmental Corp	76835	06/03/2025	lithium battery disposal from ...	001.3410.0438.0000	330.00
<b>Fund 001 - GENERAL FUND Total:</b>					<b>328,807.04</b>
<b>Fund: 002 - WATER</b>					
HOWLAND PUMP AND SUPPLY...	76815	06/03/2025	HOWLAND PUMP AND SUPPLY	002.8300.0319.0000	13.26
TOTAL SOLUTIONS	76836	06/03/2025	MONTHLY SERVICE	002.8300.0444.0000	1,100.33
JC SMITH, INC.	76817	06/03/2025	CONES	002.8300.0319.0000	729.40
PACE ANALYTICAL SERVICES I...	76830	06/03/2025	LAB TESTING	002.8300.0415.0000	300.00
PACE ANALYTICAL SERVICES I...	76830	06/03/2025	LAB TESTING	002.8300.0415.0000	300.00
PACE ANALYTICAL SERVICES I...	76830	06/03/2025	LAB TESTING	002.8300.0415.0000	300.00
CANON FIANCIAL SERVICES	DFT0005804	06/03/2025	COPIER LEASE	002.8300.0403.0000	174.00
CENTRAL NEW YORK WATER ...	76809	06/03/2025	CNYWWC SUMMER CONFERE...	002.8300.0408.0000	660.00
VERIZON	76840	06/03/2025	5/16/2025-6/15/2025	002.8300.0444.0000	103.13
AT & T MOBILITY	76805	06/03/2025	WIRELESS	002.8300.0444.0000	198.87
WHITE FARM SUPPLY INC	76842	06/03/2025	WHITES FARM SUPPLY	002.8300.0319.0000	97.57
USA BLUE BOOK	76838	06/03/2025	MARKING PAINT & FLAGS	002.8300.0200.0000	85.95
USA BLUE BOOK	76838	06/03/2025	MARKING PAINT & FLAGS	002.8300.0200.0000	449.15
HOLLAND CO, INC.	76814	06/03/2025	HOLLAND COMPANY	002.8300.0310.0000	6,350.08
MAGLIGHT-MAG INSTRUMEN...	DFT0005807	06/03/2025	FLASHLIGHTS	002.8300.0200.0000	161.96
NEW YORK SECTION AWWA	76825	06/03/2025	AWWA MEMBERSHIP RENEW...	002.8300.0413.0000	469.00
<b>Fund 002 - WATER Total:</b>					<b>11,492.70</b>
<b>Fund: 003 - SEWER</b>					
TOTAL SOLUTIONS	76836	06/03/2025	SOFTWARE- HARDWARE SUP...	003.8110.0400.0001	392.71
TOTAL SOLUTIONS	76836	06/03/2025	SOFTWARE- HARDWARE SUP...	003.8110.0400.0001	261.69
TOTAL SOLUTIONS	76836	06/03/2025	MONTHLY SERVICE	003.8110.0444.0000	288.48
CANON FIANCIAL SERVICES	DFT0005804	06/03/2025	COPIER LEASE	003.8110.0445.0000	140.00
VERIZON	76840	06/03/2025	5/16/2025-6/15/2025	003.8110.0400.0000	191.34
AT & T MOBILITY	76805	06/03/2025	WIRELESS	003.8110.0400.0000	167.27
<b>Fund 003 - SEWER Total:</b>					<b>1,441.49</b>
<b>Fund: 005 - CAPITAL</b>					
BARTON & LOGUIDICE,DPC	4981	06/03/2025	Contract	005.8300.0401.0022	8,107.87
INTOXIMETERS INC	76816	06/03/2025	Oral Fluid Analyzer & Collecti...	005.3120.0401.0024	5,673.00
GRAINGER INC	4982	06/03/2025	FORCED ELECTRIC UNIT HEAT...	005.8300.0401.0022	3,313.89
<b>Fund 005 - CAPITAL Total:</b>					<b>17,094.76</b>
<b>Fund: 006 - EXPENDABLE TRUST</b>					
HOWLAND PUMP AND SUPPLY...	76815	06/03/2025	DOG PARK POLES	006.0006.0093.0003	272.22
<b>Fund 006 - EXPENDABLE TRUST Total:</b>					<b>272.22</b>
<b>Fund: 201 - 2010 GLENMORE DAM REHABILITATION</b>					
RAMBOLL AMERICAS ENGINE...	4983	06/03/2025	Replacement PO for PO# 064...	201.8300.0405.0000	67,069.22
<b>Fund 201 - 2010 GLENMORE DAM REHABILITATION Total:</b>					<b>67,069.22</b>
<b>Grand Total:</b>					<b>426,177.43</b>



## Report Summary

## Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	328,807.04
002 - WATER	11,492.70
003 - SEWER	1,441.49
005 - CAPITAL	17,094.76
006 - EXPENDABLE TRUST	272.22
201 - 2010 GLENMORE DAM REHABILITATION	67,069.22
<b>Grand Total:</b>	<b>426,177.43</b>

## Account Summary

Account Number	Account Name	Payment Amount
001.0001.0661.0012	Due to School 2024-2025	103,867.37
001.0001.0661.0013	Due to School 2024-2025..	5,193.37
001.0001.0663.0000	DUE TO COUNTY-TAX LE...	144,352.15
001.0017.1255.0000	CITY CLERK FEES	25.00
001.0017.2009.0000	T-BALL.	30.00
001.1220.0400.0000	Contracts	780.00
001.1355.0401.0000	TRAINING	285.00
001.1364.0400.0000	EXPENSES ON PROPERTY...	30,000.00
001.1420.0400.0000	MOU -\$3668.75	4,866.67
001.1420.0403.0000	STAFF SERVICES	1,300.00
001.1420.0410.0000	LAW LITIGATION	11,465.41
001.1420.0411.0000	LABOR SERVICES AND N...	1,493.25
001.1620.0406.0000	COPIER CONTRACTS	1,170.80
001.1640.0403.0001	CENTRAL VEHICLE -POLI...	35.90
001.1660.0300.0000	Central Office Supplies	591.37
001.1680.0403.0000	CONTRACTS	4,728.24
001.1989.0400.0000	PRINTING	64.00
001.3120.0300.0000	MAT SUPPLIES	352.48
001.3120.0407.0000	CHIEF'S EXPENSE	325.00
001.3410.0201.0000	EMS EQUIPMENT	6.84
001.3410.0317.0000	CLOTHING	430.81
001.3410.0407.0000	CHIEF'S EXPENSE	169.50
001.3410.0409.0000	EQUIPMENT REPAIR & ...	8,201.53
001.3410.0417.0000	PROMOTIONAL CLOTHI...	27.84
001.3410.0438.0000	FIRE MARSHALL ACCOU...	386.65
001.7140.0403.0000	CONTRACTS	981.90
001.7140.0403.2022	CONTRACTS.ADULT SOF...	904.00
001.7140.0409.0000	EQUIP REPAIR & MAINT.	850.96
001.7140.0421.0000	PARK BEAUTIFICATION	1,846.00
001.8020.0400.0000	Contracts	4,075.00
002.8300.0200.0000	EQUIPMENT	697.06
002.8300.0310.0000	LIQUID ALUM	6,350.08
002.8300.0319.0000	GENERAL MAINTENANCE	840.23
002.8300.0403.0000	CONTRACTS	174.00
002.8300.0408.0000	COMMITTEES	660.00
002.8300.0413.0000	TRAINING	469.00
002.8300.0415.0000	LAB TESTING	900.00
002.8300.0444.0000	OFFICE TECHNOLOGY EX...	1,402.33
003.8110.0400.0000	CONTRACTUAL SERVICES	358.61
003.8110.0400.0001	OTHER EXPENSE-PROFES...	654.40
003.8110.0444.0000	OFFICE TECHNOLOGY EX...	288.48
003.8110.0445.0000	TECHNOLOGY/INTERNET...	140.00
005.3120.0401.0024	2024 Police-Law Enforc...	5,673.00
005.8300.0401.0022	2022 Lake Street Pump S...	11,421.76
006.0006.0093.0003	Dog Park Donations	272.22

Account Summary

Account Number	Account Name	Payment Amount
201.8300.0405.0000	GLENMORE DAM REHAB...	67,069.22
	Grand Total:	426,177.43

Project Account Summary

Project Account Key	Payment Amount
**None**	426,177.43
Grand Total:	426,177.43

1. BOARD APPOINTMENTS-WATER BOARD

RESOLUTION 25-

Moved by Councilor

Seconded by Councilor

**RESOLVED**, to approve the Mayor's appointment of Ihor Semko, 1000 Westwood Trail, Oneida, NY 13421 to the Water Board for a 5-year term.

Ayes:

Nays:

**MOTION CARRIED/FAILED**

**2. IMPOSING LATE FEES ON DELINQUENT DOG LICENSE RENEWALS**

**RESOLUTION 25-**

Moved by Councilor  
Seconded by Councilor

**WHEREAS**, Article 7 of the New York State Agriculture and Markets Law authorizes municipalities to establish local dog licensing fees and associated penalties, including the imposition of late fees; and

**WHEREAS**, timely renewal of dog licenses is essential to ensuring accurate records, public safety, and compliance with State and local law; and

**WHEREAS**, the City of Oneida seeks to encourage prompt renewal of dog licenses through the establishment of reasonable late penalties for overdue renewals;

**NOW, THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Oneida hereby imposes a late fee of Ten Dollars (\$10.00) for any dog license renewal submitted more than thirty (30) days after the license expiration date; and

**BE IT FURTHER RESOLVED**, that a late fee of Twenty Dollars (\$20.00) shall be imposed for any dog license renewal submitted more than sixty (60) days after the license expiration date; and

**BE IT FURTHER RESOLVED**, that said late fees shall be in addition to the standard dog license fee and shall take effect immediately upon adoption of this resolution; and

**BE IT FURTHER RESOLVED**, that the City Clerk is hereby authorized and directed to take all necessary administrative steps to implement this resolution, including updating applicable forms and notices.

Ayes:

Nays:

**MOTION CARRIED/FAILED**

3. **PROFESSIONAL SERVICES AGREEMENT WITH MRB GROUP FOR AN ECONOMIC DEVELOPMENT STRATEGIC PLAN**

**RESOLUTION 25-**

Moved by Councilor

Seconded by Councilor

**WHEREAS**, the City of Oneida desires to engage in comprehensive planning efforts to foster economic growth and sustainability; and

**WHEREAS**, MRB Group, with offices located at 18 Division Street, Suite 303a, Saratoga Springs, NY 12866, has submitted a proposal to provide professional services related to the development of an Economic Development Strategic Plan for the City of Oneida; and

**WHEREAS**, the proposal submitted by MRB Group outlines a scope of services, deliverables, and schedule for the preparation of an Economic Development Strategic Plan at a total cost not to exceed Twenty-Five Thousand Dollars (\$25,000.00);

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Oneida, New York, that the City Manager is hereby authorized to execute the proposal and any related documents with MRB Group for professional services to develop an Economic Development Strategic Plan, in an amount not to exceed \$25,000.00.

Ayes:

Nays:

**MOTION CARRIED/FAILED**

4. BOARD APPOINTMENT-PLANNING COMMISSION/ZBA

**RESOLUTION 25**

Moved by Councilor

Seconded by Councilor

**RESOLVED**, to approve the Mayor's appointment of Gregg Myers, 427 S. Willow St., Oneida, NY 13421 to the Planning Commission/ZBA for a term to expire on November 26, 2026, to replace a vacancy from previous Board member, Randy Bonville.

Ayes:

Nays:

**MOTION CARRIED/FAILED**

5. BOARD APPOINTMENT-WATER BOARD

**RESOLUTION 25**

Moved by Councilor

Seconded by Councilor

**RESOLVED**, to approve the Mayor's appointment of Zak Kristan, 337 Genesee St. , Oneida, NY 13421 to the Water Board for a term to expire on April 30, 2026, to replace a vacancy from previous Board member, Mary Parry.

Ayes:

Nays:

**MOTION CARRIED/FAILED**

6. BUDGET TRANSFERS/AMENDMENTS

RESOLUTION 25-

Moved by Councilor  
Seconded by Councilor

**RESOLVED**, to approve the budget transfers and amendments as outlined by the Comptroller or a third party duly retained by the City of Oneida to perform such services.

	<u>To</u>	<u>From</u>
<b>2025 Budget Adjustments</b>		
\$ 8,000.00	001.1420.0412.0000	001.0001.0912.0000
	Attorney-Acquisition of Real Property	General Fund Balance

***To allocate funds for property searches needed for possible city acquisition due to delinquent taxes***

Ayes:

Nays:

**MOTION CARRIED/FAILED**



7. CONTRACT-CLOUDPERMIT

RESOLUTION 25-

Moved by Councilor

Seconded by Councilor

**RESOLVED**, to authorize the City Manager to sign a contract with Cloudpermit, 11911 Freedom Drive, Suite 720, Reston, VA 20190 for code/permitting software for the Fire Department.

Ayes:

Nays:

**MOTION CARRIED/FAILED**

**8. RECEIVE AND PLACE ON FILE THE "REVISED" STANDARDIZED NOTICE FORMS FOR AN ON-PREMISES ALCOHOLIC BEVERAGE LICENSE (NEW APPLICATION) AND WAIVE THE 30-DAY NOTIFICATION REQUIREMENT- SAY I DO EVENTS LLC**

**RESOLUTION 25-**

Moved by Councilor  
Seconded by Councilor

**WHEREAS**, the City of Oneida Common Council received *revised* Standardized Notice Forms pursuant to the requirements for providing thirty (30) day advanced notice to a local municipality or community board for a new license application for an on-premises alcoholic beverage license; and

**WHEREAS**, Say I Do Events LLC has submitted such notification regarding its intent to apply for new liquor licenses for the following locations:

- The Blind Squirrel-161 Phelps Street
- Jadie & Junes-130 Broad Street
- Dunn's Grille-137 Phelps Street

**WHEREAS**, the submission of this Notice Form is a procedural requirement under the New York State Alcoholic Beverage Control Law and provides the City with an opportunity to review and comment, if necessary, on the proposed license applications; and

**WHEREAS**, the City of Oneida has no objection to the filing of the said applications and wishes to expedite the process for Say I Do Events LLC.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Oneida Common Council hereby acknowledges receipt of the *revised* Standardized Notice Forms for Say I Do Events LLC, places the same on file with the City Clerk's Office, and does hereby waive the thirty (30) day notification requirement as provided under the New York State Alcoholic Beverage Control Law.

Ayes:

Nays:

**MOTION CARRIED/FAILED**



OFFICE USE ONLY  
☐ Original ☐ Amended Date \_\_\_\_\_



**Standardized NOTICE FORM for Providing 30-Day Advance  
Notice to a Local Municipality or Community Board**

1. Date Notice Sent: 5/29/25 1a. Delivered by: Email & Certified Mail

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:

For premises outside the City of New York:

☒ New Application ☐ Removal ☐ Class Change

For premises in the City of New York: (counties of Kings, New York, Bronx, Queens and Richmond):

☐ New Application ☐ New Application and Temporary Retail Permit ☐ Temporary Retail Permit ☐ Removal

☐ Class Change ☐ Method of Operation ☐ Corporate Change ☐ Renewal ☐ Alteration

For **New** and Temporary Retail Permit applicants, answer each question below using all information known to date

For **Renewal** applicants, answer all questions

For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s)

For **Corporate Change** applicants, attach a list of the current and proposed corporate principals

For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation

For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type

For **Method of Operation Change** applicants, although not required, if you choose to submit, attach an explanation detailing those changes

**Please include all documents as noted above. Failure to do so may result in disapproval of the application.**

**This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:**

3. Name of Municipality or Community Board: Oneida City Clerk

**Applicant/Licensee Information:**

4. Licensee License ID (if applicable): \_\_\_\_\_ Expiration Date (if applicable): \_\_\_\_\_

5. Applicant or Licensee Name: Say I Do Events, LLC DBA The Blind Squirrel

6. Trade Name (if any): \_\_\_\_\_

7. Street Address of Establishment: 161 Phelps Street

8. City, Town or Village: Oneida, NY Zip Code: 13421

9. Business Telephone Number of applicant/ Licensee: 315-361-9643

10. Business E-mail of Applicant/Licensee: david@sayidoevents.com

11. Type(s) of alcohol sold or to be sold: ☐ Beer & cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider

12. Extent of Food Service: ☐ Full Food menu; full kitchen run by a chef/cook ☒ Menu meets legal minimum food requirements; food prep area required

13. Type of Establishment: Bar/Tavern

☐ Seasonal Establishment ☒ Juke Box ☐ Disc Jockey ☒ Recorded Music ☐ Karaoke

14. Method of Operation: (check all that apply) ☐ Live Music (give details i.e., rock bands, acoustic, jazz, etc.): \_\_\_\_\_

☐ Patron Dancing ☐ Employee Dancing ☐ Exotic Dancing ☐ Topless Entertainment

☐ Video/Arcade Games ☐ Third Party Promoters ☐ Security Personnel

☐ Other (specify): \_\_\_\_\_

15. Licensed Outdoor Area: ☒ None ☐ Patio or Deck ☐ Rooftop ☐ Garden/Grounds ☐ Freestanding Covered Structure  
(check all that apply) ☐ Sidewalk Cafe ☐ Other (specify): \_\_\_\_\_

17. List the room number(s) the establishment is located in within the building, if appropriate: N/A

18. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☐ Yes ☒ No

19. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No

20. If this is a transfer application (an existing licensed business is being purchased) provide the name and ID number of the licensee:

Name \_\_\_\_\_

License ID Number

21. Does the applicant or licensee own the building in which the establishment is located? ☒ Yes (if YES, SKIP 23-26) ☐ No

22. Building Owner's Full Name: David A Stirpe Revocable Trust

23. Building Owner's Street Address: PO Box 805

24. City, Town or Village: **Vernon** State: **NY** Zip Code: **13476**

25. Business Telephone Number of Building Owner: 315-559-2049

26. Representative/Attorney's Full Name: Shawna Saucier, CNY Business Consulting LLC

27. Representative/Attorney's Street Address: 3195 W Seneca Turnpike

28. City, Town or Village: Marcellus State: NY Zip Code: 13108

29. Business Telephone Number of Representative/Attorney: 315-383-4593

30. Business E-mail Address of Representative/Attorney: \_\_\_\_\_

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

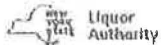
By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

31. Printed Principal Name: David Stirpe Title: Member/Manager

Principal Signature: 

Date: 5/29/25





OFFICE USE ONLY  
☐ Original ☐ Amended Date \_\_\_\_\_



**Standardized NOTICE FORM for Providing 30-Day Advance  
Notice to a Local Municipality or Community Board**

1. Date Notice Sent: 4/28/25 5/21/25 1a. Delivered by: USPS PRIORITY MAIL  
(AMENDED)

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:

For premises outside the City of New York:

☒ New Application ☐ Removal ☐ Class Change

For premises in the City of New York: (counties of Kings, New York, Bronx, Queens and Richmond):

☒ New Application ☐ New Application and Temporary Retail Permit ☐ Temporary Retail Permit ☐ Removal  
☐ Class Change ☐ Method of Operation ☐ Corporate Change ☐ Renewal ☐ Alteration

For New and Temporary Retail Permit applicants, answer each question below using all information known to date

For Renewal applicants, answer all questions

For Alteration applicants, attach a complete written description and diagrams depicting the proposed alteration(s)

For Corporate Change applicants, attach a list of the current and proposed corporate principals

For Removal applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation

For Class Change applicants, attach a statement detailing your current license type and your proposed license type

For Method of Operation Change applicants, although not required, if you choose to submit, attach an explanation detailing those changes

Please include all documents as noted above. Failure to do so may result in disapproval of the application.

This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:

3. Name of Municipality or Community Board: City of Oneida

**Applicant/Licensee Information:**

4. Licensee License ID (if applicable): \_\_\_\_\_ Expiration Date (if applicable): \_\_\_\_\_

5. Applicant or Licensee Name: Say I Do Events LLC

6. Trade Name (if any): Jadie & Junes

7. Street Address of Establishment: 130 Broad Street

8. City, Town or Village: Oneida, NY Zip Code: 13421

9. Business Telephone Number of applicant/ Licensee: 315-559-2049

10. Business E-mail of Applicant/Licensee: david@sayidoevents.com

11. Type(s) of alcohol sold or to be sold: ☐ Beer & cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider

12. Extent of Food Service: ☒ Full Food menu; full kitchen run by a chef/cook ☐ Menu meets legal minimum food requirements; food prep area required

13. Type of Establishment: Restaurant (full kitchen and full menu required)

☐ Seasonal Establishment ☐ Juke Box ☐ Disc Jockey ☒ Recorded Music ☐ Karaoke

14. Method of Operation: (check all that apply) ☐ Live Music (give details i.e., rock bands, acoustic, jazz, etc.): \_\_\_\_\_

☐ Patron Dancing ☐ Employee Dancing ☐ Exotic Dancing ☐ Topless Entertainment

☐ Video/Arcade Games ☐ Third Party Promoters ☐ Security Personnel

☐ Other (specify): \_\_\_\_\_

15. Licensed Outdoor Area: ☒ None ☐ Patio or Deck ☐ Rooftop ☐ Garden/Grounds ☐ Freestanding Covered Structure  
(check all that apply) ☐ Sidewalk Cafe ☐ Other (specify): \_\_\_\_\_

OFFICE USE ONLY  
☐ Original ☐ Amended Date \_\_\_\_\_

49

16. List the floor(s) of the building that the establishment is located on: Ground floor
17. List the room number(s) the establishment is located in within the building, if appropriate: \_\_\_\_\_
18. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☐ Yes ☒ No
19. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No
20. If this is a transfer application (an existing licensed business is being purchased) provide the name and ID number of the licensee:  
\_\_\_\_\_  
Name License ID Number
21. Does the applicant or licensee own the building in which the establishment is located? ☒ Yes (if YES, SKIP 23-26) ☐ No

**Owner of the Building in Which the Licensed Establishment is Located**

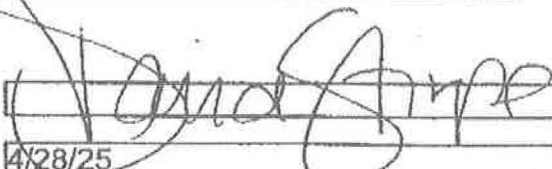
22. Building Owner's Full Name: Dispatch Commons LLC
23. Building Owner's Street Address: 130 BROAD ST.
24. City, Town or Village: ONEIDA State: New York Zip Code: 13421
25. Business Telephone Number of Building Owner: 315-559-2049

**Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice**

26. Representative/Attorney's Full Name: Shawna Saucier, CNY Business Consulting LLC
27. Representative/Attorney's Street Address: 3195 W Seneca Turnpike
28. City, Town or Village: Marcellus State: NY Zip Code: 13108
29. Business Telephone Number of Representative/Attorney: 315-282-4593
30. Business E-mail Address of Representative/Attorney: cnybusinessconsulting@gmail.com

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under Penalty of Perjury - that the representations made in this form are true.

31. Printed Principal Name: David Stirpe Title: Member
- Principal Signature: 
- Date: 4/28/25





**Standardized NOTICE FORM for Providing 30-Day Advance  
 Notice to a Local Municipality or Community Board**

1. Date Notice Sent: 4/28/25 / 5/21/25 1a Delivered by: USPS PRIORITY MAIL  
 (AMENDED)

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☒ New Application ☐ Removal ☐ Class Change

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This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:

3. Name of Municipality or Community Board: City of Oneida

**Applicant/Licensee Information:**

4. Licensee License ID (if applicable): \_\_\_\_\_ Expiration Date (if applicable): \_\_\_\_\_

5. Applicant or Licensee Name: Say I Do Events LLC

6. Trade Name (if any): Dunn's Grille

7. Street Address of Establishment: 137 Phelps Street

8. City, Town or Village: Oneida, NY Zip Code: 13421

9. Business Telephone Number of applicant/ Licensee: 315-559-2049

10. Business E-mail of Applicant/Licensee: david@sayidoevents.com

11. Type(s) of alcohol sold or to be sold: ☐ Beer & cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider

12. Extent of Food Service: ☒ Full Food menu; full kitchen run by a chef/cook ☐ Menu meets legal minimum food requirements; food prep area required

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☐ Video/Arcade Games ☐ Third Party Promoters ☐ Security Personnel

☐ Other (specify): \_\_\_\_\_

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 (check all that apply) ☐ Sidewalk Cafe ☐ Other (specify): \_\_\_\_\_

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\_\_\_\_\_  
Name License ID Number
21. Does the applicant or licensee own the building in which the establishment is located? ☒ Yes (if YES, SKIP 23-26) ☐ No

**Owner of the Building in Which the Licensed Establishment is Located**

22. Building Owner's Full Name: David Stirpe
23. Building Owner's Street Address: 300 E. Washington Street
24. City, Town or Village: Syracuse State: New York Zip Code: 13202
25. Business Telephone Number of Building Owner: 315-559-2049

**Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice**

26. Representative/Attorney's Full Name: Shawna Saucier, CNY Business Consulting LLC
27. Representative/Attorney's Street Address: 3195 W Seneca Turnpike
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By my signature, I affirm - under Penalty of Perjury - that the representations made in this form are true.

31. Printed Principal Name: David Stirpe Title: Member

Principal Signature: \_\_\_\_\_

Date: \_\_\_\_\_

4/28/25



**UNITED STATES POSTAL SERVICE®**

**Click-N-Ship®**

usps.com 9405 5301 0935 5154 9201 69 0087 5001 0001 3501  
\$8.75  
US POSTAGE

05/21/2025 Mailed from 13108 722897262684911

**PRIORITY MAIL®**

SHAWNA S SAUCIER  
3195 W SENECA TPKE  
MARCELLUS NY 13108-9698

05/24/2025  
Flat Rate Envelope  
RDC 03  
C006

ONEIDA CITY CLERK  
800 PARK AVE  
UTICA NY 13501-2939

**USPS TRACKING #**

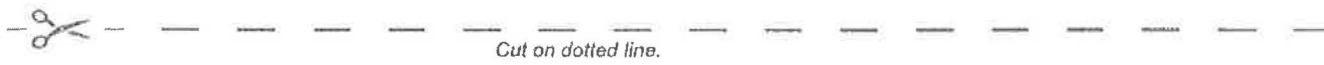
9405 5301 0935 5154 9201 69

STIRPE JJ DUNNS

**P**

05/21/2025

US POSTAGE PAID



## Instructions

1. Please use a laser or laser-quality printer.
2. Adhere shipping label to package with tape or glue - DO NOT TAPE OVER BARCODE. Be sure all edges are secure. Self-adhesive label is recommended.
3. Place label so that it does not wrap around the edge of the package.
4. Each shipping label number is unique and can be used only once - DO NOT PHOTOCOPY.
5. Please use this shipping label on the "ship date" selected when you requested the label.
6. If a mailing receipt is required, present the article and Online e-Label Record at a Post Office for postmark.

**9405 5301 0935 5154 9201 69**

Print Date: 2025-05-21	<b>PRIORITY MAIL®</b>	<b>\$8.75</b>
Ship Date: 2025-05-21	Extra Services:	<b>\$0.00</b>
	Fees:	<b>\$0.00</b>
	Total:	<b>\$8.75</b>

**From: SHAWNA S SAUCIER  
3195 W SENECA TPKE  
MARCELLUS NY 13108-9698**

**To:  
ONEIDA CITY CLERK  
800 PARK AVE  
UTICA NY 13501-2939**

\* Commercial Pricing PRIORITY MAIL® rates apply. There is no fee for USPS Tracking® service on PRIORITY MAIL® service with use of this electronic rate shipping label. Refunds for unused postage paid labels can be requested online 30 days from the print date.



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Check the status of your shipment on the USPS Tracking® page at usps.com

**NEW BUSINESS**

Motion to adjourn by Councilor  
Seconded by Councilor

Ayes:

Nays:

**MOTION CARRIED/FAILED**

The regular meeting is hereby adjourned at \_\_\_\_\_ p.m.

**CITY OF ONEIDA**

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Sandra LaPera, City Clerk